



CARNABY SCHOOL OF DANCE

Welcome Information and
Guidance for
Parents/Caregivers/Guardians



Carnaby School of Dance
www.carnabyschoolofdance.co.uk

0161 9 600 500 / 07793 555 859
info@carnabyschoolofdance.co.uk

• Expert Ballet & Dance Tuition for all •

• WELCOME TO CARNABY SCHOOL OF DANCE! •

Please let us take this opportunity to thank you for choosing CSD, welcoming you to our School and giving you some general information.

To us here at CSD, every single student is important and we are proud of the happy and caring environment that we create.

We enjoy watching children grow and develop at their own speed, improving naturally with careful and expert guidance, and promoting healthy achievement along the way, through the use of age appropriate Dance Examinations if and when your child is ready.



"Julia always leaves CSD smiling. She can't wait to get there and she hates to leave".

- Julia, CSD student from two years of age •

Our motto is: "We care for your children as if they were our own, expertly imbuing our dance knowledge through age appropriate and imaginative/stimulating teaching methodologies and delivering the best dance examination syllabi in the world."

We like happy children who dance happily, whether professionally, or simply using the inherent lessons of confidence, discipline and respect throughout their entire lives. Our aim is to keep children dancing with us on a long-term basis, always in a nurturing and caring environment.

• Expert Ballet & Dance Tuition for all •



We offer the following regular classes taught by RAD, ISTD and BBO Qualified Teachers:

• BALLET • TAP • JAZZ •

We also hold regular Workshops and the opportunity for Private Lessons!

Information on all of our classes can be found via our website and/or by emailing: info@carnabyschoolofdance.co.uk

Progress through the School is via Examinations in all subjects, with the period up to the Examination requiring extra coaching sessions.

• FEES & LESSON PRICES •

Fees are payable half termly in advance with all invoices being issued on the Monday of the new half-term ahead of classes the same week. We structure fees in this way so as to encourage dedication and commitment from both students and parents. Fees are non-refundable, all absences must be paid for within the half-termly invoice, and we encourage all parents to settle invoices before attending class (via BACs, Cash, PayPal and Debit/CreditCard). This prevents delaying the lesson and/or class teacher in any way. Discounts are given for siblings and multiple subjects taken. Please don't hesitate to contact us to find out more about our pricing structures: it is often the case that your child could be taking another subject/s for a small additional amount! Inflation/s – unfortunately – do happen from time-to-time, which of course, will be reflected in your child's fees. Please also note that all online invoices are subject to a £1 Admin Fee unless otherwise stated, and your first CSD Invoice after you/your child's trial session is subject to a one-off £10 Admin Charge.

• TIMETABLES •

All new and existing class times and days can be found on our website: www.carnabyschoolofdance.co.uk



• ANNUAL SHOWS •

We like children to have a taste of performing on stage as often as possible, after all, dance is a performing art! We host an annual Show that runs in conjunction with our pre-school department of CSD (Princess Ballerina). This is held in June/July every year, with rehearsals running in addition to normal classes every Saturday and some weekdays for the term preceding the Show.

Depending on the logistics of the year at the Dance School, we also run Christmas Parties and Summer Schools.

• UNIFORM •

All children are expected to attend classes both punctually and immaculately. Uniform is a vital part of dance training, and furthermore, is a prerequisite for entrance into all of our examining bodies' Exams. Uniform is compulsory here at CSD and incorrect uniform may lead to a teacher asking you/your child to leave class. We kindly request that uniform is purchased from us within four weeks of joining CSD.

All items of uniform can be purchased by contacting
Miss Rachel at:
uniform@carnabschoolofdance.co.uk.
Please ensure that every item is CLEARLY NAMED.

No jewellery, (particularly ear studs) chewing gum or socks (without ballet shoes) are to be worn at any time, nor should any underwear be worn under any leotards. Upon ordering uniform, orders over £20 will require a 25% deposit. Uniform will not be ordered from our supplier and/or distributed to you or your child until a deposit has been received.

(Please do read the Appearance and Uniform sections of this leaflet thoroughly.)

All online invoices are subject to a £1 Admin Fee unless otherwise stated.

• APPEARANCE •

Appearance is a huge part of the discipline of dancing and further reflects both us as a School and your child as an individual dancer. Hair is a hugely important part of said appearance. Putting the hair up in a bun (no doughnuts please) immediately makes your child aware of her head and encourages her to take pride in her appearance for dance class. Notwithstanding the huge safety benefit of the hair being safely and neatly tucked away. Please ensure that your child (/you when old enough) come to every class with her/your hair in a bun with a central parting (Hair Tutorials can be found within the Blog Section of our website). Short hair should be covered with a net and/or head band, both of which can be purchased from us by emailing: uniform@carnabyschoolofdance.co.uk.

• EXAMINATIONS •

Here at CSD, we take Examinations very seriously. When a teacher decides that a student is ready for an Examination (this is solely at your child's teacher's discretion), they will be issued with a letter which you must fill-in, agree to the additional Exam Coaching Class time/date/charge and send back to us. Examination Fees are non-refundable in all instances.

Your child will also be issued with a Music USB to aid in his/her practising. Purchase just once (£10) and every time new music is needed, simply bring back to us and we'll add more music to your child's USB - absolutely FREE!

You will be issued with full instructions regarding what to expect on Examination Day as you near the date of your child's dance Examination/s.

• ATTENDANCE & PUNCTUALITY •

The best help that you as a parent can give your child during their dance studies is by encouraging them to attend class every week and to be as punctual (fifteen minutes early to go to the toilet, get changed, warm-up, etc) as possible.

The best teacher will not be able to guide a student who is constantly late and missing classes as effectively as those that attend regularly and are there at the start of the class.

If poor attendance and punctuality are a regularity, Examinations will be held on pause. We appreciate your cooperation in this matter.

• THE CHILD PROTECTION ACT, 2000 - CSD POLICY •

In order to facilitate learning and development as a dancer, it is sometimes helpful to have a 'hands on' approach. All touch is for beneficial reasons and is unambiguous and professional. Our intention behind all touch is to enhance quality of learning and provide reassurance and care.

Any student or child has a right to request not be touched – if this is the case, please contact us in complete confidence by email: info@carnabyschoolofdance.co.uk

• UPDATING YOUR DETAILS •

Please do let us know if any of your details have changed since first registering your child and/or details with us. We especially need your up-to-date e-mail address and emergency contact telephone number.

Please also provide us with any special requirements and/or needs that your child might have developed since first attending CSD.



• TERMS & CONDITIONS •

All of the above information and more can be found in the School's Terms and Conditions. These can be found by visiting the Policies Section of our website.

We hope this leaflet helps to tell you a little about us here at CSD but please do not hesitate to contact us should you require any further information.

Thank you for choosing Carnaby School of Dance and here's to a great future!

Miss Laura and the CSD Team x

• Expert Ballet & Dance Tuition for all •

• USEFUL CONTACT INFORMATION •

Carnaby School of Dance
Bow Street
Oldham, OL1 1SJ

www.carnabyschoolofdance.co.uk
0161 9 600 500 / 07793 555859
info@carnabyschoolofdance.co.uk

• UNIFORM ORDERS •

uniform@carnabyschoolofdance.co.uk



• SPECIAL OFFERS! •

Refer a friend for your FREE class!

• NEW CLASSES •

Adult Classes
Thursdays 8-9pm
JUST £64 for 10 Class Course!